



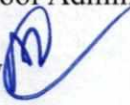
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KAREN TRUJILLO, PH.D.
SECRETARY OF EDUCATION

MICHELLE LUJAN GRISHAM
GOVERNOR

May 16, 2019

MEMORANDUM

TO: Superintendents and Charter School Administrators
FROM: Adán Delgado, Deputy Secretary 
RE: **K-3 Plus Program**

The Public Education Department (PED) has reviewed and approved the FY19 June application for the K-3 Plus extended school year program. The initial awarded amount is based on projected enrollment, previous years' enrollment trends, and available funding.

The K-3 Plus program provides funding for additional educational time for students in kindergarten through third grade with at least 25 instructional days, beginning up to two months earlier than the regular school year. If services as required by the Individual Education Plan (IEP) exceed the available funding from the K-3 Plus award, then the district's special education federal budget should be used as a funding source to meet the IEP's requirements. It is important to note that school districts must meet the Maintenance of Effort (MOE) requirements at 34 CFR § 300.203, of the Individuals with Disabilities Education Act (IDEA) regulations. The expenditure levels for special education and related services must be maintained or must exceed the previous year, unless a district has allowable exceptions under 34 CFR § 300.204. School districts can only use IDEA funds for the excess cost of providing special education and related services for students with disabilities.

Funding under this award must be used as specified by legislation. All expenditures must be in accordance with fiscal regulations and the approved application through the Literacy and Early Childhood Bureau of the Public Education Department. Any budgetary items within the K-3 Plus District/Charter application, considered unallowable, will not be funded or reimbursed. All expenses designed to encourage student attendance in the program must have an instructional focus in order to be eligible for reimbursement.

Final funding will be based on the number of students in attendance on the snapshot attendance day July 17th, 2019.

In order to budget these funds, please submit an electronic FY19 Budget Adjustment Request (BAR) through the Operating Business Management System (OBMS) no later than **June 1, 2019**. Use **Fund Code 27166 and Revenue Code 43202**. The flow-through BAR process is located on the PED website at <http://ped.state.nm.us/PED/Fiscal/GrantsMgmtIndex.html>.

These funds are provided on a reimbursement basis only using OBMS Requests for Reimbursement (RfR) and must be accompanied by an expenditure report with documentation supporting the claim. The FY19 K-3 Plus award must be expended by **June 30, 2019**. Carryover is not allowed. **All RfRs must be submitted on or before July 8, 2019**. LEAs awarded funding for June programming **MUST submit an RfR by this deadline**.

The enclosed award table indicates the School's approved FY19 state appropriation for *K-3 Plus*. The award table can also be located at the ASD website:
<https://webnew.ped.state.nm.us/bureaus/administrative-services/awards-and-carryover/>.

If you have questions regarding your K-3 Plus award, please contact Severo Martinez, Literacy Bureau Director, at (505) 827-6567 or Severo.Martinez@state.nm.us. To reach the Fiscal Grants Management Bureau, please contact Susan Lucero at (505) 827-3848 or Susan.Lucero@state.nm.us.

AD/GW/sm/mr/sl

Enc: (1)

cc: Gwen Warniment, Deputy Secretary

NM Public Education Department

K-3 PLUS PROGRAM

District	School	Tier 1 or Tier 2	Number of Students	Funding K-3 PD	Days in June	Total K-3 Plus Award
APS		DISTRICT TOTALS:	2929	\$ 146,414.94		\$ 1,412,981.01
	Alameda	2	45	\$ 2,372.06	8	\$ 20,339.66
	Armijo	2	57	\$ 3,013.88	8	\$ 25,772.84
	Atrisco	2	65	\$ 4,424.46	8	\$ 30,377.66
	Barcelona	1	50	\$ 2,086.89	8	\$ 22,050.89
	Bel Air	2	61	\$ 3,009.79	8	\$ 27,365.87
	Carlos Rey	1	146	\$ 6,500.71	8	\$ 64,795.59
	Chaparral	2	87	\$ 4,400.41	8	\$ 39,137.77
	Christine Duncan	1	96	\$ 4,455.47	18	\$ 90,699.95
	Duranes	2	30	\$ 2,775.65	18	\$ 29,727.05
	East San Jose	2	120	\$ 5,820.00	8	\$ 53,733.60
	Edward Gonzales	1	50	\$ 2,554.78	8	\$ 22,518.78
	EG Ross	1	85	\$ 3,637.43	8	\$ 37,576.23
	El Camino Real	1	75	\$ 3,782.98	8	\$ 33,728.98
	Emerson	1	55	\$ 2,356.75	8	\$ 24,317.15
	Helen Cordero	1	155	\$ 6,845.83	8	\$ 68,734.23
	Hodgin	1	101	\$ 4,511.83	8	\$ 44,839.11
	Lavaland	2	45	\$ 3,845.39	8	\$ 21,812.99
	Longfellow	1	100	\$ 4,497.00	8	\$ 44,425.00
	Lowell	2	29	\$ 2,692.65	8	\$ 14,271.77
	MacArthur	2	60	\$ 3,230.45	8	\$ 27,187.25
	Marie Hughes	2	74	\$ 4,313.12	8	\$ 33,859.84
	McCollum	1	80	\$ 4,275.98	8	\$ 36,218.38
	Mitchell	1	82	\$ 3,659.73	8	\$ 36,400.69
	Mountain Mahogany	2	37	\$ 1,968.07	8	\$ 16,741.43
	Mountain View	1	62	\$ 2,539.47	8	\$ 27,294.83