



**EL CAMINO REAL ACADEMY**  
**GOVERNING COUNCIL MEETING**



**MONDAY AUGUST 19, 2019**

**IN THE SECONDARY LIBRARY AT ECRA**

**MINUTES**

1. Preliminary Business
  - A. Call to Order  
7:05 a.m.
  - B. Roll Call  
Governing Council Present: Sarah McMahon (phone), Jim Nettle, Rachel Query, Marsha Majors  
Governing Council Absent: Tommy Collins  
Staff Present: Jennifer Mercer, Denise Brown, Mary Scofield (@7:37)
  - C. Approval of Agenda  
Jim Nettle motioned to approve the August 19, 2019 agenda moving item 4.G to follow Public Comment. Rachel Query seconded the motion. Council members unanimously approved.
  - D. Approval of Minutes  
Jim Nettle motioned to approve the July 22, 2019 minutes as amended. Rachel Query seconded the motion. Council members unanimously approved.
2. Public Comment  
None
3. Closed Session (closed to the public)
  - A. Limited personnel matters pursuant to NMSA 10-15-1  
  
Rachel Query motioned to go into closed session at 7:30. Marsha Majors seconded the motion. Council members unanimously approved. Jennifer Mercer and Denise Brown was invited to stay. Mary Scofield joined at 7:37.  
  
Marsha Majors re-convened the meeting at 7:52 a.m. and polled the council on matters discussed during closed session. The council members individually agreed that the only item discussed was related to limited personnel matters pursuant to Sec 10-15-1 (H)(2) NMSA 1978



#### 4. DISCUSSION/ACTION ITEMS

##### A. BARS (Action)

Rachel Query motioned to void BAR FY19-24 as not needed and recommended by the Finance Committee. Council members unanimously approved.

Jim Nettle motioned to approve BARS FY20-01, FY20-02, and FY20-03 as recommended by the Finance Committee. Council members unanimously approved.

##### B. Financial Statements and Disbursements for May and June 2019 (Action)

Rachel Query motioned to approve the Financial Statements and Disbursements for May and June 2019 as recommended by the Finance Committee. Council members unanimously approved.

##### C. GL Status and Audit Update (Discussion)

Mary Scofield updated the council on GL status the audit.

##### D. Temporary Loans to Other Funds (Action)

Rachel Query motioned to approve the Temporary Loans to Other Funds. Marsha Majors seconded the motion. Council members unanimously approved.

##### E. Holiday Schedule for Year Round Employees (Action)

Rachel Query motioned to approve the Holiday Schedule for Year Round Employees. Jim Nettle seconded the motion. Council members unanimously approved.

##### F. Special Education Law and Compliance (Discussion)

Jennifer Mercer reviewed the file audit report from Ms. Duncan.

##### G. Principal's Report (Discussion after 2. Public Comment)

Jennifer Mercer updated the council on: the start of the school year, Ice Cream and Information Night, assessment conferences, after school and tutoring programs, foundation update, her meeting with a bilingual and EL experts, CSI grant, community school grant, enrollment, lottery, SchoolMessenger communication, the 3 school-wide rules assembly, Title I parent meeting and open house, open teacher and substitute positions, new staff orientation, staff orientation, staff PD, landscape architecture project with UNM, floor waxing, landscape company, lights on sign, GC meeting times, and celebrations.



5. Concluding Business

I. Discussion of other business and issues

Marsha Majors asked questions regarding the Special Education checklist to audit files.  
Mary Scofield updated the council on SEG.

II. Announcements

PED GC training are on their website

III. Next Meeting Date

September 23. 2019 at 7:00 a.m.

IV. Adjournment

8:45 a.m.