



**EL CAMINO REAL ACADEMY**  
**GOVERNING COUNCIL MEETING**



**MONDAY JUNE 29, 2020 AT 7:00 A.M.**

**IN THE SECONDARY LIBRARY AT ECRA**

**MINUTES**

1. Preliminary Business
  - A. Call to Order  
7:05 a.m.
  - B. Roll Call  
Governing Council Present: Marsha Majors (Google Meet), Jim Nettle (in person), Rachel Query (Google Meet)  
Governing Council Absent: Tommy Collins, Tanya Aragon  
Staff Present: Jennifer Mercer (Google Meet), Mary Scofield (in person)
  - C. Approval of Agenda  
Rachel Query motioned to approve the June 29, 2020 agenda. Jim Nettle seconded the motion. Council members unanimously approved.
  - D. Approval of Minutes  
Jim Nettle motioned to approve the May 18, 2020 minutes. Rachel Query seconded the motion. Council members unanimously approved.  
Jim Nettle motioned to approve the May 28, 2020 minutes. Rachel Query seconded the motion. Council members unanimously approved.
2. Public Comment  
None
3. DISCUSSION/ACTION ITEMS
  - A. Financial Statements and Cash Disbursements for May 2020 (Action)  
Marsha Majors motioned to approve the Financial Statements and Cash Disbursements for May 2020. Rachel Query seconded the motion. Council members unanimously approved.
  - B. BARS (Action)  
Rachel Query motioned to approve BAR FY20-30 as presented. Marsha Majors seconded the motion. Council members unanimously approved.



- C. Approval of Year Round Employee Holidays (Action)  
Jim Nettle motioned to approve the Year Round Employee Holidays. Rachel Query seconded the motion. Council members unanimously approved.
- D. Reinstate SY 20-21 Calendar Approved in April 2020 (Action)  
Jim Nettle motioned to reinstate the SY 20-21 Calendar previously approved as presented. Rachel Query seconded the motion. Council members unanimously approved.
- E. Approval of FY21 Executive Director's Contract (Action)  
Marsh Majors motioned to approve the FY21 Executive Director's Contract. Rachel Query seconded the motion. Council members unanimously approved.
- F. Approval of FY21 Purchase Orders over \$7500 (Action)  
Rachel Query motioned to approve the purchase of the laptops and Scholastic magazines as presented and authorize Jennifer Mercer to sign the contracts on behalf of the council.  
Rachel Query motioned to approve the list as presented of items for fiscal year 20-21 that are routine expenditures that exceed \$7,500 and ask that Jennifer Mercer sign on the behalf of the council. Marsha Majors seconded the motion. Council members unanimously approved.
- G. Approval to Purchase Instructional Staff Computers not to Exceed \$21000 (Action)  
Jim Nettle motioned to approve the purchase of staff computers. Rachel Query seconded the motion. Council members unanimously approved.  
Jim Nettle motioned to approve Jennifer Mercer to sign for purchase. Rachel Query seconded the motion. Council members unanimously approved.
- H. Special Education Law and Compliance (Discussion)  
Jennifer Mercer updated the council on: the completion of IEPs by the end of the school year, great online attendance by parents for IEPs, addendums for online teaching, external auditor returning in July, and online ancillary services.
- I. Executive Director's Report (Discussion)  
Jennifer Mercer updated the council on: the Foundation focus, upcoming policies, enrollment, upcoming website changes, ECRA online advertising, re-entry plan from the state, ECRA's re-entry plan draft, teachers growth with a remote learning environment, staffing, equipment return, the Summer STEAM Program, professional development, high school seniors, celebrations and capital work.



4. Concluding Business

I. Discussion of other business and issues

Marsha Majors asked for an audit update and Mary Scofield provided an update.

II. Announcements

None

III. Next Meeting Date

July 20, 2020 at 7:00 a.m.

IV. Adjournment

8:59 a.m.

Mission Statement:

As a community school that focuses on Science Technology Engineering & Math, ECRA serves students and families by fostering student awareness of their personal learning potential through academic and social-emotional intervention.