



EL CAMINO REAL ACADEMY
GOVERNING COUNCIL MEETING



THURSDAY, OCTOBER 29, 2020 AT 3:30 P.M.

IN THE SECONDARY LIBRARY AT ECRA

MINUTES

1. Preliminary Business
 - A. Call to Order
3:30 p.m.
 - B. Roll Call
Governing Council Present: Jim Nettle (Google Meet), Juan Rodriguez (Google Meet), Marsha Majors (Google Meet), Rachel Query (phone @ 3:44)
Governing Council Absent: Tommy Collins
Staff Present: Jennifer Mercer (Google Meet), Mary Scofield (in person/Google Meet), Denise Brown (Google Meet)
 - C. Approval of Agenda
Jim Nettle motioned to approve the October 29, 2020 agenda. Juan Rodriguez seconded the motion. Council members unanimously approved.
 - D. Approval of Minutes
Jim Nettle motioned to approve the September 21, 2020 minutes as presented. Marsha Majors seconded the motion. Council members unanimously approved.
Jim Nettle motioned to approve the October 2, 2020 minutes as presented. Marsha Majors seconded the motion. Council members unanimously approved.
Jim Nettle motioned to approve the October 13, 2020 minutes as presented. Marsha Majors seconded the motion. Council members unanimously approved.
2. Public Comment
None
3. DISCUSSION/ACTION ITEMS
 - A. Financial Statements and Cash Disbursements for August and September (Action)
Rachel Query motioned to approve the August 2020 Financial Statements and Cash Disbursements as recommended by the Finance Committee. Council members unanimously approved.
Rachel Query motioned to approve the September 2020 Financial Statements and Cash Disbursements as recommended by the Finance Committee. Council members unanimously approved.



- B. BARS (Action)
Rachel Query motioned to approve BARS FY21-04 and FY21-05 as presented and recommended by the Finance Committee. Council members unanimously approved.
- C. Certification of Fixed Assets Over \$5000 (Action)
Rachel Query motioned to approve the Certification of Fixed Assets over \$5000 as recommended by the Finance Committee. Council members unanimously approved.
- D. Approval of Fund Balance Resolution (Action)
Rachel Query motioned to approve the Fund Balance Resolution as presented and recommended by the Finance Committee. Council members unanimously approved.
- E. Approval of Purchase Orders over \$7500 (Action)
Jim Nettle motioned to approve the HVAC purchase order over \$7500 and to authorize Jennifer Mercer to on behalf of the campus. This comes with a recommendation by the Finance Committee. Council members unanimously approved.
- F. Electronic Signature Policy Approval (Action)
Rachel Query motioned to approve the Electronic Signature Policy that has been posted. Jim Nettle seconded the motion. Council members unanimously approved.
- G. Approval of New GC Member (Action)
Jim Nettle motioned to approve Keiko Johnson as a new GC member. Rachel Query seconded the motion. Council members unanimously approved.
- H. Special Education Law and Compliance (Discussion)
Jennifer Mercer updated the council on: CYFD in lottery process, the audit process, and ancillary staff meeting with students.
- I. Executive Director's Report (Discussion)
Jennifer Mercer updated the council on: PED updating elementary COVID toolkit, the secondary toolkit, surveillance testing, COVID policies, COVID situation and school building closure, possible split of offices into two areas, remote learning going well, APS site visit, P-EBT cards, Edgenuity, new hire, Synergy, professional development, mentoring and induction program, PD plan, Admin evaluation system, technology, Literacy Night, Red Ribbon Week, Fall Festival, the school newsletter, and facilities.



4. Closed Session (closed to the public)

A. Limited personnel matters pursuant to NMSA 10-15-1H(2)

Jim Nettle motioned to go into closed session at 4:57 p.m. Rachel Query seconded the motion. Council members unanimously approved. Jennifer Mercer was invited to stay.

Marsha Majors re-convened the meeting at 5:09 p.m. and polled the council on matters discussed during closed session. The council members individually agreed that the only item discussed was related to:

Limited personnel matters pursuant to NMSA 10-15-1H(2)

5. Concluding Business

I. Discussion of other business and issues

None

II. Announcements

None

III. Next Meeting Date

November 16, 2020 at 7:00 a.m.

IV. Adjournment

5:10 p.m.

Mission Statement:

As a community school that focuses on Science Technology Engineering & Math, ECRA serves students and families by fostering student awareness of their personal learning potential through academic and social-emotional intervention.