



EL CAMINO REAL ACADEMY
GOVERNING COUNCIL MEETING
MONDAY, FEBRUARY 22, 2021 AT 7:00 A.M.



IN THE SECONDARY LIBRARY AT ECRA

MINUTES

1. Preliminary Business
 - A. Call to Order
7:03 a.m.
 - B. Roll Call
Governing Council Present: Marsha Majors (Google Meet), Jim Nettle (Google Meet), Keiko Johnson (Google Meet), Rachel Query (phone)
Governing Council Absent: Tommy Collins
Staff Present: Jennifer Mercer (Google Meet), Mary Scofield (Google Meet), Kathy Davis (Google Meet), Denise Brown (Google Meet), Karin Luzzi (Google Meet)
 - C. Approval of Agenda
Jim Nettle motioned to approve the February 22, 2021 agenda. Rachel Query seconded the motion. Council members unanimously approved.
 - D. Approval of Minutes
Jim Nettle motioned to approve the January 25, 2021 minutes. Keiko Johnson seconded the motion. Council members unanimously approved.
2. Public Comment
None
3. DISCUSSION/ACTION ITEMS
 - A. Financial Statements and Cash Disbursements for January 2021 (Action)
Rachel Query motioned to approve the Financial Statements and Cash Disbursements for January 2021 as recommended by the Finance Committee. Council members unanimously approved.
 - B. BARS (Action)
Rachel Query motioned to approve BARS FY21-10, FY21-11, FY21-12, and FY21-13 as recommended by the Finance Committee. Council members unanimously approved.



- C. Approval of Purchase Orders over \$7500 (Action)
Rachel Query motioned to approve the purchase orders over \$7,500 as recommended by the Finance Committee concerning the individual air purifiers (\$30,000) and the Guidance Counselor (\$15,000) and authorize Jennifer Mercer to sign the purchase orders on behalf of the GC.
- D. Approval of Re-entry/Remote Learning Plan for 4th Quarter (Discussion/Action)
Rachel Query motioned to remain in in remote learning through the last quarter at a level 1 or 2 of our re-entry plan as determined by the regulatory guidance and student needs. Jim Nessel seconded the motion. Council members unanimously approved.
- E. Board Elections (Action)
Rachel Query nominated Jim Nessel to be the GC Chair, Marsha Majors as the Vice Chair, and Keiko Johnson as the Secretary/Treasurer to begin March 1, 2021. All parties willing to accept the responsibilities.
- Rachel Query motioned to approve Jim Nessel as the Governing Council Chair. Keiko Johnson seconded the motion. Council members unanimously approved.
- Rachel Query motioned to approve Marsha Majors as Vice Chair. Jim Nessel seconded the motion. Council members unanimously approved.
- Rachel Query motioned to approve Keiko Johnson as Secretary/Treasurer. Marsha Majors seconded the motion. Council members unanimously approved.
- F. Open Meeting Act Resolution Approval (Action)
Jim Nessel motioned to approve the Open Meeting Act Resolution 2021 with correction. Rachel Query seconded the motion. Council members unanimously approved.
- G. Superintendent Evaluation (Action)
Jennifer Mercer presented the Superintendent Evaluation and PDP forms and requested a sub-committee to review and make any necessary adjustments.
- H. GC Retreat (Discussion/Action)
The virtual GC Retreat has been scheduled for April 24th from 9:00 a.m. to 12:00 p.m. The meeting/work session will be posted noting that no action will be taken. Public comment will not be available.



- I. Special Education Law and Compliance (Discussion)
Jennifer Mercer updated the council on: the new Social Worker, the 120-day report, caseload numbers, and ancillary staff.
- J. Executive Director's Report (Discussion)
Jennifer Mercer updated the council on: the new GC onboarding meeting, the GC retreat/strategic planning, the resignation of GC member Juan Rodriguez, ECRA Foundation update including fundraising for seniors, shirts, and a speaker bank, the Safe School Plan, the Structured Literacy Plan, the Title I Spring Monitoring meeting, the upcoming Title I parent meeting, the new COVID toolkit coming soon, COVID signage, secondary students, HVAC, and the UNM partners meeting and tour of the ECRA campus.

4. Concluding Business

- I. Discussion of other business and issues
Marsha Majors requested verification of the number of days to complete PED GC trainings once the link to the training is received.
- II. Announcements
None
- III. Next Meeting Date
March 15, 2021 at 7:00 a.m.
- IV. Adjournment
8:39 a.m.

Mission Statement:

As a community school that focuses on Science Technology Engineering & Math, ECRA serves students and families by fostering student awareness of their personal learning potential through academic and social-emotional intervention.