



**EL CAMINO REAL ACADEMY**  
**GOVERNING COUNCIL MEETING**  
**MONDAY, APRIL 19, 2021 AT 7:00 A.M.**



**IN THE SECONDARY LIBRARY AT ECRA**

**MINUTES**

1. Preliminary Business
  - A. Call to Order  
7:04 a.m.
  - B. Roll Call  
Governing Council Present: Jim Nettle, Marsha Majors, Rachel Query, Keiko Johnson  
Staff Present: Jennifer Mercer, Mary Scofield, Kathy Davis, Denise Brown  
Governing Council Absent: Tommy Collins
  - C. Approval of Agenda  
Rachel Query motioned to approve the agenda with the change of moving item J to the beginning of discussion items. Marsha Majors seconded the motion. Council members unanimously approved.
  - D. Approval of Minutes  
Marsha Majors motioned to approve the March 15, 2021 and March 30, 2021 minutes as presented. Rachel Query seconded the motion. Council members unanimously approved.
2. Public Comment  
None
3. DISCUSSION/ACTION ITEMS
  - A. Financial Statements and Cash Disbursements for March 2021 (Action)
  - B. BARS (Action)
  - C. Temporary Loans to Other Funds (Action)  
Jim Nettle motioned to table items A, B, and C. Marsha Majors seconded the motion. Council members unanimously approved.
  - D. Executive Director's Report (Discussion)  
Jennifer Mercer updated the council on: the letter to PED from the GC, the GC retreat agenda, mission and vision potential adjustments, the re-entry process, surveillance testing, the upcoming APS site visit, school watch lists, COVID policies, professional development, school data, on-site enrollment, next school year enrollment, the UNM partnership, family social media survey, new ECRA website, Art & Math Night, Fresh



Fruits & Vegetables, Title I Parent Meeting, student assessments, and the virtual HOWL Store.

- E. Resolution to join ACES (Albuquerque Charter Education Services) (Action)  
Marsha Majors motioned to approve the Resolution to join ACES as presented. Keiko Johnson seconded the motion. Council members unanimously approved.
- F. Approve the Contract for Terry Dunbar (up to \$21,000.00 from the previous approval of \$15,000.00 and authorize Ms. Mercer to sign on behalf of the campus (Action)  
Marsha Majors motioned to increase the contract for Terry Dunbar up to \$21,000 and authorize Jennifer Mercer to sign on behalf of the campus. Rachel Query seconded the motion. Council members unanimously approved.
- G. Approval of Contract for Jani-King Janitorial Services up to \$15,000 (Action)  
Marsha Majors motioned to approve the contract for Jani-King Janitorial Services up to \$15,000 and approve Jennifer Mercer to sign on behalf of the campus. Rachel Query seconded the motion. Council members unanimously approved.
- H. Approval of Contract for Verkada Security Cameras: \$60,000 Funded by Direct Appropriation and \$6,700 is funded by CRSSA (Action)  
Rachel Query motioned to the contract for Verkada Security Cameras up to \$60,000 funded by direct appropriation and authorize Jennifer Mercer to sign on behalf of the campus. Marsha Majors seconded the motion. Council members unanimously approved.  
Rachel Query motioned to approve \$9,000 of federal funds (CRSSA) for the Verkada Security Cameras and authorize Jennifer Mercer to sign on behalf of the campus. Marsha Majors seconded the motion. Council members unanimously approved.
- I. Board Committee Assignments (Action)  
Rachel Query motioned to appoint Rachel Query and Keiko Johnson as members of the Finance Committee. Marsha Majors seconded the motion. Council members unanimously approved.  
Marsha Majors motioned to appoint Keiko Johnson, Jim Nettle, and Angela Sandoval (external finance) as members of the Audit Committee. Rachel Query seconded the motion. Council members unanimously approved.  
The Superintendent Evaluation Review Committee members will continue with Marsha Majors and Jennifer Mercer.
- J. Special Education Law and Compliance (Discussion)  
Jennifer Mercer updated the council on: the IEP progress notes, clear face masks, the Spring APS site visit, SAT evaluations, compensatory or recovery needs that may be needed.



4. Concluding Business

I. Discussion of other business and issues

Marsha Majors will ask Angela Sandoval to continue on the Audit Committee. A parent will also be asked to join.

Jennifer Mercer informed the council that she is currently working on the 22 DASH budget components that is due at the end of the month.

Mary Scofield informed the council that ECRA will receive \$127,500 in direct appropriation funds from the legislature for the next school year. It will be used for a high school/middle school lab.

II. Announcements

III. Next Meeting Date

Special Meeting: April 28, 2021 at 7:50 a.m.

Regular monthly meeting: May 17, 2021 at 7:00 a.m.

IV. Adjournment

8:43 a.m.

Mission Statement:

As a community school that focuses on Science Technology Engineering & Math, ECRA serves students and families by fostering student awareness of their personal learning potential through academic and social-emotional intervention.