



EL CAMINO REAL ACADEMY
GOVERNING COUNCIL MEETING
MONDAY, JUNE 21, 2021 AT 7:00 A.M.



IN THE SECONDARY LIBRARY AT ECRA

MINUTES

1. Preliminary Business
 - A. Call to Order
7:05 a.m.
 - B. Roll Call
Governing Council Present: Jim Nettle (Google Meet), Marsha Majors (Google Meet), Rachel Query (phone)
Governing Council Absent: Tommy Collins
Staff Present: Jennifer Mercer (Google Meet), Mary Scofield (Google Meet), Denise Brown (Google Meet)
 - C. Approval of Agenda
Marsha Majors motioned to approve the June 21, 2021 agenda as presented.
Rachel Query seconded the motion. Council members unanimously approved.
 - D. Approval of Minutes
Marsha Majors motioned to approve the April 19, 2021 minutes as amended.
Rachel Query seconded the motion. Council members unanimously approved.

Marsha Majors motioned to approve the April 28, 2021 minutes as presented.
Rachel Query seconded the motion. Council members unanimously approved.

Marsha Majors motioned to approve the May 26, 2021 minutes as presented.
Rachel Query seconded the motion. Council members unanimously approved.
2. Public Comment
None
3. DISCUSSION/ACTION ITEMS
 - A. Executive Director's Report (Discussion)
Jennifer Mercer updated the council in: student exhibitions (including video), the APS Spring Site Visit, Spring re-entry, concurrent learning, programmatic plans for Fall, Summer programs, professional development, COVID policy updates, update for re-entry plan, essential standards and learning targets in PLCs, student portfolios, registration, referring company, UNM partnership, Makerspace with Explora, social



media survey, positive reviews, graduations, graduation video, Tyler SIS, staffing, ADP, teacher evaluations, teacher reflections, EOY data, exhibitions and portfolios, PBIS, HOWL Store, HOWL Market, and ECRA's Whistle Blower Policy changes.

B. Special Education Law and Compliance (Discussion)

Jennifer Mercer updated the council on: IEP and Evaluation completions, new students, ECRA is fully compliant, IEPs not needed in Summer, and if Deborah Duncan will be needed next SY.

C. Financial Statements and Cash Disbursements for May 2021 (Action)

Marsha Majors motioned to approve the Financial Statements and Cash Disbursements for May 2021 as presented and recommended by the Finance Committee. Council members unanimously approved.

D. BARS (Action)

Rachel Query motioned to approve BARS FY21-20, FY21-21, and FY21-22 as presented and recommended by the Finance Committee. Council members unanimously approved.

E. Approval of Purchase Orders over \$7500 (Action)

FY21 CES \$10,000 Purchase Order:

Rachel Query motioned to approve the increase in the CES PO not to exceed \$20,000 as recommended by the Finance Committee and authorize Jennifer Mercer to sign on behalf of the GC. Council members unanimously approved.

FY22 purchase orders:

Tyler Technology software	\$ 14,500
Tyler consulting	\$ 15,000
Aptafund software and upgrade	\$ 17,000
LSG & Associates Ancillary services	\$ 86,000 (third year of RFP)
Moss Adams (auditors)	\$ 22,000
MatthewFox contract (\$60000)	\$ 7,500
ADP payroll services	\$ 8,000

Marsha Majors motioned to approve the FY22 purchase orders as presented and recommended by the Finance Committee and give signatory authority for Jennifer Mercer to sign on the behalf of the council. Council members unanimously approved.



4. Closed Session (closed to the public)

A. Limited personnel matters pursuant to NMSA 10-15-1H(2)

Rachel Query motioned to go into closed session at 8:04 a.m. Marsha Majors seconded the motion. Council members unanimously approved.

Mary Scofield and Denise Brown left the meeting.

Jim Nessel re-convened the meeting at 8:25 a.m. and polled the council on matters discussed during closed session. The council members individually agreed that the only item discussed was related to:

Limited personnel matters pursuant to NMSA 10-15-1H(2)

5. DISCUSSION/ACTION ITEMS

F. Approval of Executive Director Contract (Action)

Jim Nessel motioned to table item 5.F. until the next meeting. Rachel Query seconded the motion. Council members unanimously approved.

G. Approval of Holiday Schedule for Year Round Employees (Action)

Rachel Query motioned to approve the Holiday Schedule for Year Round Employees as presented. Marsha Majors seconded the motion. Council members unanimously approved.

H. Acceptance of Keiko Johnson's Resignation (Action)

I. Board Election for Secretary/Treasurer (Action)

J. Board Committee Assignments (Action)

K. Board Development (Discussion)

Jim Nessel motioned to table items 5. H, I, J, and K until the next meeting. Rachel Query seconded the motion. Council members unanimously approved.

6. Concluding Business

I. Discussion of other business and issues

None

II. Announcements

None

III. Next Meeting Date

Special Meeting: June 24, 2021 at 9:00

IV. Adjournment

8:46 a.m.



Mission Statement:

As a community school that focuses on Science Technology Engineering & Math, ECRA serves students and families by fostering student awareness of their personal learning potential through academic and social-emotional intervention.