



**EL CAMINO REAL ACADEMY**  
**GOVERNING COUNCIL MEETING**  
**MONDAY, JULY 19, 2021 AT 7:00 A.M.**



Join with Google Meet: [meet.google.com/ycu-tkjq-psi](https://meet.google.com/ycu-tkjq-psi)

Join by phone: [+1 951-708-0625](tel:+19517080625) (PIN: 465425205)

**MINUTES**

1. Preliminary Business
  - A. Call to Order  
7:03 a.m.
  - B. Roll Call  
Governing Council Present: Jim Nettle (Google Meet), Marsha Majors (Google Meet), Rachel Query (phone)  
Governing Council absent: Tommy Collins  
Staff Present: Jennifer Mercer (Google Meet), Mary Scofield (Google Meet), Denise Brown (Google Meet)
  - C. Approval of Agenda  
Rachel Query motioned to approve the July 19, 2021 agenda as presented. Marsha Majors seconded the motion. Council Members unanimously approved.
  - D. Approval of Minutes  
Rachel Query motioned to approve the June 21, 2021 minutes as presented. Marsha Majors seconded the motion. Council members unanimously approved.  
  
Rachel Query motioned to approve the June 24, 2021 minutes as presented. Jim Nettle seconded the motion. Marsha Majors abstained. Remaining council members unanimously approved.
2. Public Comment  
None
3. Closed Session (closed to the public)
  - A. Limited personnel matters pursuant to NMSA 10-15-1H(2)  
Marsha Majors motioned to go into closed session at 7:09 a.m. Rachel Query seconded the motion. Council members unanimously approved.  
Jennifer Mercer was invited to stay.  
Jim Nettle re-convened the meeting at 7:26 a.m. and polled the council on matters discussed during closed session. The council members individually agreed that the only item discussed was related to:  
Limited personnel matters pursuant to NMSA 10-15-1H(2)



#### 4. DISCUSSION/ACTION ITEMS

A. Executive Director's Report (Discussion)

Jennifer Mercer updated the council on: the upcoming school year, orientation, the week off for staff, re-entry choices for families, COVID practices, new toolkit soon, summer programs, PD for teachers, Equity Council, policy updated, re-entry plans, funding, superintendent evaluation form, SIS change to Tyler SIS, registration, enrollment, student applications, lottery, UNM partnership, Friends of the Valle de Oro, Explora curriculum and Maker Space, Schola social media marketing, new website, new logo, staffing, job descriptions, available staff positions, the new Assistant Principals, SEL Teacher, Loom, APD HR component, PBIS and SEL regarding behavior guidelines, and policy changes.

B. Special Education Law and Compliance (Discussion)

Jennifer Mercer updated the council on: Special Education data being pulled for new SIS and Ms. Duncan the external auditor for Special Education documentation

C. BARS (Action)

Rachel Query motioned to approve BARS FY22-01, FY22-02, FY22-03, FY22-04, and FY22-05 as presented. Marsha Majors seconded the motion. Council members unanimously approved.

D. Approval of Purchase Order over \$7500 for NMPSIA Risk Premium, Schola, and Ardham Technologies (Action)

Rachel Query motioned to approve the NMPSIA purchase order for \$92,283, the Schola purchase order up to \$12,000, the Ardham Technologies purchase order for \$17,712.71 (\$2,656 ECRA portion), and Ardham Technologies (IT portion) up to \$16,000 as presented and extend to our Executive Director authority to sign contracts on behalf of the GC. Marsha Majors seconded the motion. Council members unanimously approved.

E. Approval of Attorney's Recommendation Regarding the Personnel Matter in Closed Session on July 15, 2021 (Action)

Marsha Majors motioned to approve accept the findings of the investigation and opinion of the School's attorney regarding whether the employee's Complaint has merit and whether any affirmative action in response to the Complaint is required. Further, that Ms. Matthews be instructed to promptly convey the conclusions of the Report and this opinion to the parties involved. Jim Nettle seconded the motion. Council members unanimously approved.



F. Board Development (Discussion)

The GC discussed the need for clarity among eligibility of members from one entity, new members needed, and orientation for new GC members.

6. Concluding Business

I. Discussion of other business and issues

None

II. Announcements

None

III. Next Meeting Date

August 16, 2021 at 7:00 a.m.

IV. Adjournment

8:31 a.m.

Mission Statement:

As a community school that focuses on Science Technology Engineering & Math, ECRA serves students and families by fostering student awareness of their personal learning potential through academic and social-emotional intervention.