



EL CAMINO REAL ACADEMY
GOVERNING COUNCIL MEETING
MONDAY, AUGUST 16, 2021 AT 7:00 A.M.



Join with Google Meet: meet.google.com/zzw-fwdg-ped
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MINUTES

1. Preliminary Business
 - A. Call to Order
7:03 a.m.
 - B. Roll Call
Governing Council Present: Jim Nettle, Marsha Majors, Rachel Query
Governing Council Absent: Tommy Collins
Staff Present: Jennifer Mercer, Mary Scofield, Denise Brown, Karin Luzzi (7:30-7:45)
Guest: Sabrina Owens (7:06-7:35)
 - C. Approval of Agenda
Rachel Query motioned to approve the August 16, 2021 agenda as presented.
Marsha Majors seconded the motion. Council members unanimously approved.
 - D. Approval of Minutes
Marsha Majors motioned to approve the July 15, 2021 minutes as presented.
Rachel Query seconded the motion. Council members unanimously approved.

Marsha Majors motioned to approve the July 19, 2021 minutes as presented.
Rachel Query seconded the motion. Council members unanimously approved.
2. Public Comment
None
3. DISCUSSION/ACTION ITEMS
 - A. Executive Director's Report (Discussion)
Jennifer Mercer updated the council on: the School Based Health Clinic run by Owens Administrative & Healthcare Support Services (Sabrina Owens also presented), Nurse Karin Luzi presented on the Delta variant, ECRA learning options, COVID-19 Toolkit, NM DASH, new policies per legislation, ARP ESSER funds, Tyler SIS, Synergy, MOU policy for bylaws, enrollment, Explora, UNM, staffing, and Washington Middle School.
 - B. Special Education Law and Compliance (Discussion)
Jennifer Mercer updated the council on: new students and Ms. Duncan on external audits



- C. Onsite/Remote Learning Options (Action)
Jim Nessel motioned to table item 3.C. Marsha Major seconded the motion. Council members unanimously approved.
- D. Financial Statements and Cash Disbursements (Action)
Marsha Majors motioned to approve the Financial Statements and Cash Disbursements for June 2021 as presented. Rachel Query seconded the motion. Council members unanimously approved.
- E. BARS (Action)
Rachel Query motioned to approve BARS FY22-06 and FY22-07 as presented. Marsha Majors seconded the motion. Council members unanimously approved.
- F. Temporary Loans to Other Funds (Action)
Rachel Query motioned to approve the \$318,703.31 Temporary Loans to Other Funds as presented. Marsha Majors seconded the motion. Council members unanimously approved.
- G. Approval of Purchase Orders over \$7500 (Action)
Marsha Majors motioned to approve purchases over \$7500 (Canteen for \$240,000, Ben. E Keith not to exceed \$24,000, Computers not to exceed \$20,000, Office Team not to exceed \$10,000) as presented and authorize Ms. Mercer to sign on behalf of the school. Rachel Query seconded the motion. Council members unanimously approved.
- H. Approval of Vendor Contract in Accordance with GC Conflict of Interest Policy (Action)
Marsha Majors motioned to approve Shannon Scofield to work with the Math department. Jim Nessel seconded the motion. Council members unanimously approved.
- I. Board Development (Discussion)
The GC discussed orientation for new members and creating an information sheet for potential members.

4. Concluding Business

I. Discussion of other business and issues
None

II. Announcements
None



- III. Next Meeting Date
September 20, 2021 at 7:00 a.m.
- IV. Adjournment
8:52 a.m.

Mission Statement:

As a community school that focuses on Science Technology Engineering & Math, ECRA serves students and families by fostering student awareness of their personal learning potential through academic and social-emotional intervention.