



September 29, 2021

Personal & Confidential

MARY SCOFIELD
EL CAMINO REAL ACADEMY
3713 ISLETA BLVD SW
ALBUQUERQUE, NM 87105-5990

Job Order Number: 02800-0011971716

Dear Mary,

Thank you for choosing Robert Half to meet your talent solutions needs. Deidre Grabke will begin working for El Camino Real Academy as a Controller on 10-18-2021. We are confident that Deidre will be a valuable addition to your company.

We will separately send an invoice for our agreed upon placement fee of \$23,750.00. As noted in the Robert Half Fee Schedule & Guarantee, the fee is earned at the time the candidate accepts the position and you will be invoiced no more than ten (10) calendar days before the scheduled starting date of employment. Applicable sales and service taxes will be added to the above amount. In addition to the placement fee referenced above, all of the other terms of the Fee Schedule & Guarantee represent the terms of our final agreement and are incorporated herein by this reference.

Congratulations on your new hire! We look forward to working with you in the future. Please do not hesitate to contact us if you have any questions or if we can be of additional service.

Sincerely,

Robert Half
6501 Americas Pkwy NE
Suite 675
Albuquerque, NM 87110-8121
(800) 474-4253