



EL CAMINO REAL ACADEMY
GOVERNING COUNCIL MEETING
MONDAY, OCTOBER 18, 2021 AT 7:00 A.M.



Join with Google Meet: meet.google.com/mdj-nmuh-ksz

Join by phone: [+1 650-781-0693](tel:+16507810693) (PIN: 117181773)

MINUTES

1. Preliminary Business
 - A. Call to Order
7:02 a.m.
 - B. Roll Call
Governing Council Present: Marsha Majors (Google Meet), Charlie Padilla (Google Meet), Jim Nettle(Google Meet), Rachel Query (7:15 by phone)
Governing Council Absent: Tommy Collins
Staff Present: Jennifer Mercer (Google Meet/ECRA), Mary Scofield (Google Meet/ECRA), Deidre Grabke (Google Meet/ECRA), Denise Brown (Google Meet)
 - C. Approval of Agenda
Marsha Majors motioned to approve the October 18, 2021 agenda as presented.
Jim Nettle seconded the motion. Council members unanimously approved.
 - D. Approval of Minutes
Marsha Majors motioned to approve the September 20, 2021 minutes as presented.
Jim Nettle seconded the motion. Council members unanimously approved.
Jim Nettle motioned to approve the September 27, 2021 minutes as presented.
Charlie Padilla seconded the motion. Council members unanimously approved.
Marsha Majors abstained.
2. Public Comment
None
3. DISCUSSION/ACTION ITEMS
 - A. Executive Director's Report (Discussion)
Jennifer Mercer updated the council on: ECRA's mission and vision (agricultural model), H.O.W.L,UNM Garden Project, policy, the upcoming APS Site Visit, Structured Literacy Plan, COVID Safety Plan, Attendance Plan, learning options, Records Manager position, new member GC orientation, board development options, charter renewal, GC training plan, COVID strain, NM Elevate, student academic data, Tyler transition, enrollment, new students from lottery, Schola, student conferences, school sports, GC meeting changes re: times and visitors, parent survey, and the new Business Manager.



- B. Special Education Law and Compliance (Discussion)
Jennifer Mercer updated the GC on: new students, Tyler, the new Social Worker and Diagnostician, and our consultant is collaborating with administration on revisions to special education processes and procedures.
- C. Financial Statements and Cash Disbursements (Action)
Jim Nettle motioned to table item C. Rachel Query seconded the motion. Council members unanimously approved.
- D. BARS (Action)
Rachel Query motioned to approve BARS FY22-11 and FY22-12 as presented. Marsha Majors seconded the motion. Council members unanimously approved.
- E. Approval of Purchase Orders over \$7500 (Action)
Marsha Majors motioned to approve the \$23,750 Robert Half recruitment fee for Ms. Grabke and authorize Ms. Mercer to sign on behalf of the council. Rachel Query seconded the motion. Council members unanimously approved.
- F. Approval of Policies: Therapy Dog Policy, Student Non-discrimination for Race/Religion/Culture Hair Policy, Policy Implementing Public Health Order dated August 17, 2021, Background Check and Employment History Policy, School Lottery, Prohibiting Racialized Aggression, Required Training in Detection/Reporting of Child Abuse/Neglect, Ethical Misconduct, Professional Responsibilities, Sexual Abuse, and Assault/Substance Abuse, Ethical Misconduct Investigation and Reporting Policy, and Student Dental Exam Verification Policy (Action)
Marsha Majors motioned to approve the policies as listed in the agenda as presented. Rachel Query seconded the motion. Council members unanimously approved.
- G. Approval of Policies for Posting: COVID-19 Response School Policy/Procedure Guidebook, Employee Sick Leave Per HB2 202 (Action)
Jim Nettle motioned to table item G. Rachel Query seconded the motion. Council members unanimously approved.
- H. Approval of Cash Balance Resolution FY21-22 (Action)
Rachel Query motioned to approve the FY21-22 Cash Balance Resolution. Marsha Majors seconded the motion. Council members unanimously approved.
- I. Certification of 6-30-21 Fixed Assets (Action)
Marsha Majors motioned to approve the 6-30-21 Fixed Assets certification as presented. Jim Nettle seconded the motion. Council members unanimously approved.



J. GC Training Plan (Action)

A plan to track board development was discussed.

Rachel Query motioned to table item J. Jim Nessel seconded the motion. Council members unanimously approved.

K. Board Development (Discussion)

Items discussed, Jennifer Mercer will be sending out information to the council, Mary Scofield will send out required training hours, possible new board member

4. Concluding Business

I. Discussion of other business and issues

II. Announcements
Update on Tommy Collins

III. Next Meeting Date
November 15, 2021 at 7:00 a.m.

IV. Adjournment
8:34 a.m.

Mission Statement:

As a community school that focuses on Science Technology Engineering & Math, ECRA serves students and families by fostering student awareness of their personal learning potential through academic and social-emotional intervention.