



EL CAMINO REAL ACADEMY
GOVERNING COUNCIL MEETING
MONDAY, JANUARY 24, 2022 AT 7:00 A.M.



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MINUTES

1. Preliminary Business
 - A. Call to Order
7:02 a.m.
 - B. Roll Call
Governing Council Present: Marsha Majors (Google Meet), Rachel Query (phone), Jim Nettle (Google Meet), Charlie Padilla (phone)
Governing Council Absent: Tommy Collins
Staff Present: Jennifer Mercer (Google Meet), Deidre Grabke (Google Meet), Denise Brown (Google Meet), Karin Luzzi (Google Meet/out @ 8:20), Ian Johnson-Escudero (Google Meet), Amanda Catanzaro (Google Meet)
 - C. Approval of Agenda
Rachel Query motioned to approve the January 24, 2022 agenda as presented. Marsha Majors seconded the motion. Council members unanimously approved.
 - D. Approval of Minutes
Marsha Majors motioned to approve the January 11, 2022 minutes with correction. Rachel Query seconded the motion. Council members unanimously approved. Rachel Query motioned to approve the December 29, 2021 minutes as corrected. Jim Nettle seconded the motion. Council members approved. Marsha Majors abstained.
2. Public Comment
None
3. DISCUSSION/ACTION ITEMS
 - A. Executive Director's Report (Discussion)
Jennifer Mercer updated the council on: ECRA's new Dean of Students/introduction, learning paths, test to stay, Karin Luzzi presented COVID updates, the National Guard in schools, regulatory updated from PED, charter renewal, GC training, the upcoming APS site visit in Spring, furniture update, student devices, supplies, bookshelves purchased with library fund, data stories, Reading/Math Interventionist, ELA curriculum, enrollment, planning days for teachers, GC meeting times, staffing including; interventionist, administrative assistant, and substitutes, SEL, parent survey, teacher evaluations, social media policy, and thanked the GC for their continued support.



- B. Special Education Law and Compliance (Discussion)
Jennifer Mercer updated the council on: ECRA's consultant assisting the Special Ed Coordinator with documentation and guidebooks, the consultant will begin auditing in February, IEPs and evaluation status, and accommodation set up for testing.
- C. Learning Options/Temporary Remote Learning Adjustment (Action)
Rachel Query motioned to approve the extension of remote learning, due to the increase in COVID cases, though February 25th while allowing small groups of students to come in person as needed and recommended by administration. Marsha Majors seconded the motion. Council members unanimously approved.
- D. Financial Statements and Cash Disbursements (Action)
Marsha Majors motioned to approve the November 2021 as submitted and recommended by the Finance Committee. Council members unanimously approved.
- E. BARS (Action)
Jim Nettle motioned to table item E. Marsha Majors seconded the motion. Council members unanimously approved.
- F. Approval of Purchase Orders over \$7500 (Action)
Marsha Majors motioned to approve the purchase order for A1 Plumbing not to exceed \$15,000 and authorize Ms. Mercer to sign on ECRA's behalf. Rachel Query seconded the motion. Council members unanimously approved.
Rachel Query motioned to approve the purchase of the Monday.com project management software licensure as recommended by administration and grant authority for Jennifer Mercer to sign on behalf of the GC not to exceed \$10,000. Marsha Majors seconded the motion. Council members unanimously approved.
- G. Approval of New Salary Schedule (Action)
Rachel Query motioned to approve the Salary Schedule for Coordinators, Interventionists, and Instructional Coaches who are on a 205-day contract and recommended by administration to be effective on February 7, 2022. Marsha Majors seconded the motion. Council members unanimously approved.
- H. Approval of COVID Sick Leave Policy (Action)
Marsha Majors motioned to approve the COVID Sick leave policy as presented. Jim Nettle seconded the motion. Council members unanimously approved.
- I. Meeting Time Resolution (Discussion)
The GC discussed meeting time options with Administration.



J. Request to Increase Executive Director Budget Authority to \$10,000 (Action)
Jim Nessel motioned to table item J. Marsha Majors seconded the motion. Council members unanimously approved.

K. Board Development (Discussion)
The GC discussed trainings that need to be completed.

4. Concluding Business

I. Discussion of other business and issues
None

II. Announcements
None

III. Next Meeting Date
Thursday, February 17, 2022 at 7:00 a.m.

IV. Adjournment
8:34 a.m.

Mission Statement:

As a community school that focuses on Science Technology Engineering & Math, ECRA serves students and families by fostering student awareness of their personal learning potential through academic and social-emotional intervention.