

J.06 – Student Enrollment Requirements

Upon initial enrollment of a student in El Camino Real Academy, the student and/or parent/legal guardian shall present the student’s birth certificate or other satisfactory evidence of the student’s age to the district.

Upon initial enrollment, the student and/or parent/legal guardian shall provide the district with evidence that the student is in compliance with immunization requirements under New Mexico state statute.

New Mexico law requires SCHOOL to verify student records of dental examination prior to the student’s initial enrollment in SCHOOL. Parents/guardians of students (or, if over 18, the student) are required to provide an executed Student Dental Examination Verification Form as part of the SCHOOL’s enrollment process prior to SCHOOL initially enrolling the student. Parents/guardians/students over 18 may request a waiver from this verification process by checking the correct box on the Form.

This Form shall be collected and stored by SCHOOL as part of student records; confidentiality shall be maintained and shall be only accessible to SCHOOL individuals on a need-to-know basis, consistent with the privacy protections of FERPA. End-of-year student data regarding student dental examination shall be reported to NMPED consistent with NMPED requirements.

Parents/guardians/students over 18 who wish to receive information about local resources regarding access to oral health cases should see parent liaison or health office for information. In addition to local resources, the New Mexico Department of Health, Office of Oral Health is available at 505-827-0837.

Students who are homeless and are provided protections under federal law shall be required to follow appropriate enrollment procedures as outlined in federal law.

Administrative Position:

- Executive Director

References

Legal Cross Ref.:

- §22-8-2 NMSA 1978
- §22-12-2 NMSA 1978
- §24-5-1 NMSA 1978
- §24-5-1 to §24-5-6 NMSA 1978

- 6.12.13 NMAC 1978

Board Policy Cross Ref.:

- [J.06 Student Compulsory Attendance](#)

Approved: July 17, 2014

Revision approved: