



EL CAMINO REAL ACADEMY
GOVERNING COUNCIL MEETING
THURSDAY, JUNE 23, 2022 AT 6:00 P.M.



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MINUTES

1. Preliminary Business
 - A. Call to Order
6:08 p.m.
 - B. Roll Call
Governing Council present: Jim Nettle (Google Meet), Marsha Majors (Google Meet), Rachel Query (phone)
Governing Council absent: Charlie Padilla, Tommy Collins
Staff Present: Jennifer Mercer (Google Meet), Mary Scofield (Google Meet), Denise Brown (Google Meet), Linda Niepoth (Google Meet)
 - C. Approval of Agenda
Marsha Majors motioned to approve the June 23, 2022 agenda as presented.
Rachel Query seconded the motion. Council members unanimously approved.
 - D. Approval of Minutes
Marsha Majors motioned to approve the May 19, 2022 minutes as presented.
Rachel Query seconded the motion. Council members unanimously approved.

Marsha Majors motioned to approve the May 20, 2022 minutes as presented.
Rachel Query seconded the motion. Council members unanimously approved.
2. Public Comment
None
3. Closed Session (closed to the public)
 - A. Limited personnel matters pursuant to NMSA 10-15-1H(2)
Rachel Query motioned to go into closed session at 6:12 p.m. Jim Nettle seconded the motion. Council members unanimously approved.
Jennifer Mercer, Mary Scofield, and Denise Brown were invited to stay.
Jim Nettle re-convened the meeting at 6:27 p.m. and polled the council on matters discussed during closed session. The council members individually agreed that the only item discussed was related to:
Limited personnel matters pursuant to NMSA 10-15-1H(2)



4. DISCUSSION/ACTION ITEMS

A. Executive Director's Report (Discussion)

Jennifer Mercer updated the council on: the business manager position, introduced Linda Niepoth, thanked the hearing committee, discussed difficult school year, the graduation proposal from the state, PED staffing changes, the Riding the Waves document, charter renewal, ECRA Foundation & donations, payroll entry staff, ELA curriculum adoption, HS math curriculum, math surveys with consultant, recent events, ESY, credit recovery, Summer STEAM, staffing, hiring, sewer system repairs, new water fountains, science lab, Equity Council update, SEL training and resources for staff, student exhibitions, and ECRA's new assessment incentive program.

B. Special Education Law and Compliance (Discussion)

Jennifer Mercer updated the council on: The Special Ed Coordinator is getting caught up after her absence, the updating of Special Ed document and process with our consultant is almost complete and will be reviewed by a Special Education attorney in July.

C. Financial Statements and Cash Disbursements (Action)

Marsha Major motioned to approve the May 31, 2022 Financial Statements and Cash Disbursements as presented. Rachel Query seconded the motion. Council members unanimously approved.

D. BARS (Action)

Rachel Query motioned to approve BARS FY22-28, FY22-29, FY22-30, FY22-31 as presented. Marsha Majors seconded the motion. Council members unanimously approved.

E. Approval of Purchase Orders over \$15,000 (Action)

Rachel Query motioned to approve the purchase order for water fountains in the amount of \$26,482 as presented. Marsha Majors seconded the motion. Council members unanimously approved.

F. Approval of Year Round Employee Holidays (Action)

Marsha Majors motioned to approve the Year Round Employee Holidays as presented. Rachel Query seconded the motion. Council members unanimously approved.



G. Approval of FY23 Contracts (Action)

Rachel Query motioned to approve the FY23 contracts as presented (listed below) and authorize Jennifer Mercer to sign on behalf of the council. Marsha Majors seconded the motion. Council members unanimously approved.

Vendors:

Tyler SIS software and training \$20,000

LSG & Associates – OT, SLP, Diagnostician, School Psychologist, Medicaid billing \$107,288

Cooperative Educational Services - Sped Consultant, Social Workers, audiologist \$79,233

Ardham – IT consulting (estimated) \$ 80,400

Your Part Time Controllers - BM service (estimated) \$90,000

Moss Adam – Auditors \$ 22,000

Harris – Accounting software support \$16,000

Universal Waste Systems – trash removal \$17,400

Comfort Systems HVAC quarterly maintenance and estimated repairs \$28,000

PNM \$60,000

NM Gas Co \$ 20,000

Alb Bern Cty Water Authority \$ 20,000

Canon phone and copier lease \$ 58,844

Graybar LED equipment lease \$ 17,808

Rick Saylor property lease purchase \$702,650

Canteen food service contract \$245,550

New Mexico Public Schools Insurance Authority Gen Liability/W/C \$100,395

J3 Roofing, as needed \$15,000

Matthews Fox the contract states that it covers \$60,000 in legal fees however, our PO is usually for \$7500

H. Mission Revision (Discussion/Action)

Jim Nettle motioned to table item H. Rachel Query seconded the motion. Council members unanimously approved.

I. Recent Governing Council Trainings Review (Discussion)

This will be discussed next month and combined with Board Development

J. Board Development (Discussion)

This will be discussed next month

5. Concluding Business

I. Discussion of other business and issues

None



- II. Announcements
None
- III. Next Meeting Date
July 18, 2022 at 7:00 a.m.
- IV. Adjournment
7:31 p.m.

Mission Statement:

As a community school that focuses on Science Technology Engineering & Math, ECRA serves students and families by fostering student awareness of their personal learning potential through academic and social-emotional intervention.