



EL CAMINO REAL ACADEMY
GOVERNING COUNCIL MEETING
THURSDAY, APRIL 27, 2023 AT 7:00 A.M.



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MINUTES

1. Preliminary Business
 - A. Call to Order
7:01 a.m.
 - B. Roll Call
Governing Council present: Jim Nettle (Google Meet), Marsha Majors (Google Meet until 8:34 a.m.), Gretchen Long (Google Meet), Drake Mancuso (Google Meet)
Governing Council absent: Tommy Collins
Staff present: Jennifer Mercer (Google Meet), Mary Scofield (Google Meet), Denise Brown (Google Meet)
Guest: Patty Matthews (Google Meet until 8:07 a.m.)
 - C. Approval of Agenda
Marsha Majors motioned to approve the April 27, 2023 agenda as presented. Drake Mancuso seconded the motion. Council members unanimously approved.
 - D. Approval of Minutes
Marsha Majors motioned to approve the March 19, 2023 minutes as presented. Jim Nettle seconded the motion. Council members unanimously approved.
2. Public Comment
None
3. Closed Session (closed to the public)
 - A. Legal Matters pursuant to NMSA 10-15-1H (2)
Marsha Majors motioned to go into closed session at 7:07 a.m. to discuss Legal Matters pursuant to NMSA 10-15-1H (2). Drake Mancuso seconded the motion. Council members unanimously approved. Jennifer Mercer, Mary Scofield, Patty Matthews, and Denise Brown were invited to stay.
Jim Nettle re-convened the meeting at 8:07 a.m. and polled the council on matters discussed during closed session. The council members individually agreed that the only item discussed was related to:
Legal Matters pursuant to NMSA 10-15-1H (2)
4. DISCUSSION/ACTION ITEMS
 - A. Executive Director's Report (Discussion)
Jennifer Mercer provided the council with a written report and updated the council on: staff and family surveys and growth data.



- B. Financial Statements and Cash Disbursements (Action)
Marsha Majors motioned to approve the Financial Statements and Cash Disbursements for February and March 2023 as presented. Drake Mancuso seconded the motion. Council members unanimously approved.
- C. BARS (Action)
Masha Majors motioned to approve BAR FY23-26 for a decrease of \$1,250.00. Drake Mancuso seconded the motion. Council members unanimously approved.
- D. Approval of Temporary Loans to Other Funds (Action)
Masha Majors motioned to approve the Quarter 3 Temporary Loans to Other Funds as presented. Drake Mancuso seconded the motion. Council members unanimously approved.
- E. Approval of Purchase Orders over \$15,000 (Action)
Jim Nettle motioned to table item E. Marsha Majors seconded the motion. Council members unanimously approved.
- F. Approval of SY24 Budget (Action)
Drake Mancuso motioned to approve the preliminary SY 23-24 budget. Jim Nettle seconded the motion. Council members unanimously approved.
- G. Approval of SY24 School Calendar (Action)
Drake Mancuso motioned to approve the SY24 academic calendars. Jim Nettle seconded the motion. Council members unanimously approved.
- H. Approval of SY24 Salary Schedules (Action)
Drake Mancuso motioned to approve the SY24 Salary Schedules as presented. Gretchen Long seconded the motion. Council members unanimously approved.
- I. Approval of Special Education Policies for Posting (Action)
Jim Nettle motioned to table item I. Drake Mancuso seconded the motion. Council members unanimously approved.
- J. Approval of Proposed Charter Renewal Contract and Performance Framework (Action)
Drake Mancuso motioned to approve the proposed Charter Renewal Contract and Performance Framework. Gretchen Long seconded the motion. Council members unanimously approved.
- K. Acceptance of Board Member Resignation (Action)
Drake Mancuso motioned to accept the resignation of Rachel Query. Gretchen Long seconded the motion. Council members unanimously approved.



L. New Board Member Approval (Action)

Jim Nettle motioned to table item L. Drake Mancuso seconded the motion. Council members unanimously approved.

M. Committee Appointments for Vacancies (Action)

Jim Nettle motioned to table item M. Drake Mancuso seconded the motion. Council members unanimously approved.

N. Elect New Secretary/Treasurer (Action)

Jim Nettle motioned to nominate Gretchen Long as Secretary/Treasurer. Drake Mancuso seconded the motion. Council members unanimously approved. Gretchen Long will be on the Finance and Audit Committee by default.

O. Board Development (Discussion)

The council discussed training options and orientation for new members.

4. Concluding Business

I. Discussion of other business and issues

Jennifer Mercer thanked the new board members for joining.

II. Announcements

None

III. Next Meeting Date

Thursday, May 18, 2023 at 7:00 a.m.

IV. Adjournment

Drake Mancuso motioned to adjourn at 9:10. Gretchen Long seconded the motion. Council members unanimously approved.