



EL CAMINO REAL ACADEMY
GOVERNING COUNCIL SPECIAL MEETING
THURSDAY, JULY 6, 2023 AT 7:00 A.M.



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MINUTES

1. Preliminary Business
 - A. Call to Order
7:02 a.m.
 - B. Roll Call
Governing Council present: Marsha majors (Google Meet), Drake Mancuso (Google Meet), Jim Nettle (Google Meet), Gretchen Long (Google Meet)
Governing Council absent: Tommy Collins, Marsha Majors
Staff present: Jennifer Mercer (Google Meet), Mary Scofield (Google Meet), Denise Brown (Google Meet)
 - C. Approval of Agenda
Drake Mancuso motioned to approve the July 6, 2023 agenda as presented. Marsha Majors seconded the motion. Council members unanimously approved.
 - D. Approval of Minutes
Drake Mancuso motioned to approve the June 16, 2023 minutes as presented. Jim Nettle seconded the motion. Council members approved. Marsha Majors abstained.
2. Public Comment
None
3. Closed Session (closed to the public)
 - A. Limited personnel matters and Executive Director Evaluation pursuant to NMSA 10-15-1

Drake Mancuso motioned to go into closed session at 7:08 a.m. to discuss Limited personnel matters and Executive Director Evaluation pursuant to NMSA 10-15-1. Marsha Majors seconded the motion. Council members unanimously approved. Jennifer Mercer will be invited in when appropriate.
Jim Nettle re-convened the meeting at 7:55 a.m. and polled the council on matters discussed during closed session. The council members individually agreed that the only item discussed was related to:
Limited personnel matters and Executive Director Evaluation pursuant to NMSA 10-15-1



4. DISCUSSION/ACTION ITEMS

A. Executive Director's Report (Discussion)

Jennifer Mercer updated the council on: teacher meetings this summer, data teams, marketing/social media, ACR going out of business, the new SIS, upcoming PED NOVA, staffing, and enrollment/lottery.

B. Financial Statements and Cash Disbursements (Action)

Marsha Majors motioned to approve the May 31, 2023 Financial Statements and Cash Disbursements as presented. Gretchen Long seconded the motion. Council members unanimously approved.

C. BARS (Action)

Gretchen Long motioned to approve BARS FY23-33, FY23-34, and FY23-35 as presented. Marsha Majors seconded the motion. Council members unanimously approved.

Marsha Majors motioned on behalf of the school to recognize BARS FY23-33 and FY23-34 were exceptions that took place outside of the meeting and accept. Drake Mancuso seconded the motion. Council members unanimously approved.

D. Approval of Purchase Orders over \$15,000 (Action)

Marsha Majors motioned to approve the FY24 POs and contracts as presented and to allow Jennifer Mercer to sign on behalf of the school. Gretchen Long seconded the motion. Council members unanimously approved.

Vendor POs and contracts listed: Rick Saylor, Canteen, LSG, NMPSIA RISK, PNM, Precision Cleaning, ACES, Canon-phone lease, Canon Copier Lease, Moss Adams, Yucca Group, Gas NM, Comfort Systems, Graybar, DWL Architects, Infinite Campus, CES/Camnet

E. Approval of Amended SY24 School Calendar (Action)

Drake Mancuso motioned to approve the amended SY24 School Calendars for elementary and secondary. Gretchen Long seconded the motion. Council members unanimously approved.

F. Approval of Executive Director's SY24 Contract (Action)

Marsha Majors motioned to approve the Executive Director's SY24 contract. Jim Nettle seconded the motion. Council members unanimously approved.

G. Approval of the CNM MOU (Action)

Marsha Majors motioned to approve the CNM MOU as presented. Gretchen Long seconded the motion. Council members unanimously approved.

H. Approval of Vendor Contracts (Action)

This item was combined with item D.



I. Approval of New Board Member (Action)

Marsha Majors motioned to approve Vianey Veleta-Arambula as a new board member. Drake Mancuso seconded the motion. Council members unanimously approved.

J. Board Development (Discussion)

GC training was discussed

5. Concluding Business

I. Discussion of other business and issues

None

II. Announcements

None

III. Next Meeting Date

August 21, 2023 at 7:00 a.m.

August 17, 2023 meeting cancelled

IV. Adjournment

Marsha Majors motioned to adjourn at 8:34 a.m. Drake Mancuso seconded the motion. Council members unanimously approved.

Mission Statement:

As a K-12 charter school, ECRA provides rich virtual and onsite project-based learning programs that focus on STEAAM (science, technology, engineering, art, agriculture and math), SEL (social-emotional learning) and Community Connections that facilitate student agency, and empower students' to thrive with a growth mindset and learning habits that build success in all areas of their lives.