



**EL CAMINO REAL ACADEMY**  
**GOVERNING COUNCIL MEETING**  
**THURSDAY, SEPTEMBER 21, 2023 AT 4:30 P.M.**



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**MINUTES**

1. Preliminary Business
  - A. Call to Order  
4:33 p.m.
  - B. Roll Call  
Governing Council Present: Marsha Majors (Google Meet), Drake Mancuso (Google Meet), Vianey Veleta-Arambula, Gretchen Long (Google Meet), Jim Nettle (Google Meet)  
Staff Present: Jennifer Mercer (Google Meet), Mary Scofield (Google Meet), Denise Brown (Google Meet)
  - C. Approval of Agenda  
Marsha Majors motioned to approve the September 21, 2023 agenda. Jim Nettle seconded the motion. Council members unanimously approved.
  - D. Approval of Minutes  
Drake Mancuso motioned to approve the August 21, 2023 minutes as presented. Marsha Majors seconded the motion. Council members unanimously approved.
2. Public Comment  
None
3. DISCUSSION/ACTION ITEMS
  - A. Executive Director's Report (Discussion)  
Jennifer Mercer updated the council on: State Data/NM Vistas, the implementation of programs/strategies to increase Reading and Math achievement, the ECRA library, staffing, COVID update, enrollment, marketing, newsletter, PNM Service Day postponed, student council, ENLACE, Explora partnership, visit with J. Rodriguez at Adobe Acres, and facilities
  - B. Financial Statements and Cash Disbursements (Action)  
Marsha Majors motioned to table item Financial Statements and Cash Disbursements for August 2023. Drake Mancuso seconded the motion. Council members unanimously approved.



C. BARS (Action)

Marsha Majors motioned to table BARS for August 2023. Drake Mancuso seconded the motion. Council members unanimously approved.

D. Approval of Purchase Orders over \$15,000 (Action)

Vianey Veleta-Arambula motioned to table the Approval of Purchase Orders over \$15,000. Marsha Majors seconded the motion. Council members unanimously approved.

E. Approval of Vendor Contracts (Action)

Marsha Majors motioned to approve El Camino Real Academy's membership with Choice Partners as presented. Vianey Veleta-Arambula seconded the motion. Council members unanimously approved.

F. Board Development (Discussion)

The board discussed upcoming training options and were provided additional information.

4. Closed Session (closed to the public)

A. Limited personnel matters pursuant to NMSA 10-15-1H(2)

Drake Mancuso motioned to go into closed session at 5:09 p.m. Vianey Veleta-Arambula seconded the motion. Council members unanimously approved. Jennifer Mercer, Mary Scofield, and Denise Brown were invited to stay.

Jim Nessel re-convened the meeting at 5:14 p.m. and polled the council on matters discussed during closed session. The council members individually agreed that the only item discussed was related to: Limited personnel matters and pursuant to NMSA 10-15-1 H(2)

5. Concluding Business

I. Discussion of other business and issues

Jennifer Mercer gave the board an update on Infinite Campus

II. Announcements

None

III. Next Meeting Date

October 16, 2023 at 7:00 a.m.

IV. Adjournment

Drake Mancuso motioned to adjourn at 5:31 p.m. Mars Vianey Veleta-Arambula seconded the motion. Council members unanimously approved.