



EL CAMINO REAL ACADEMY
GOVERNING COUNCIL SPECIAL MEETING
MONDAY, JANUARY 22, 2024 AT 7:00 AM



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MINUTES

1. Preliminary Business
 - A. Call to Order
7:20 a.m.
 - B. Roll Call
Governing Council Present: Marsha Majors (Google Meet), Vianey Veleta-Arambula (Google Meet), Jim Nettle (Google Meet), Drake Mancuso (Google Meet)
Governing Council Absent: Gretchen Long
Staff Present: Jennifer Mercer (Google Meet), Mary Scofield (Google Meet), Ian Johnson-Escudero (Google Meet), Denise Brown (Google Meet)
 - C. Approval of Agenda
Marsha Majors motioned to approve the January 22, 2024 agenda as presented. Drake Mancuso seconded the motion. Council members unanimously approved.
 - D. Approval of Minutes
Vianey Veleta-Arambula motioned to approve the December 18, 2023 minutes as presented. Marsha Majors seconded the motion. Council members unanimously approved.
2. Public Comment
None
3. DISCUSSION/ACTION ITEMS
 - A. Executive Director's Report (Discussion)
Jennifer Mercer provided a written report and updated the council on: emphasis on Math, standards, parent gift cards, water testing, school snow delays, board needs assessment, rubrics for character keys and HOWL, secretary of education meeting regarding budget, calendar adjustment, teacher evaluations, Common Formative Assessment work in PLCs, student council, Infinite Campus, enrollment, donated furniture, fire alarm system, Yucca Group, special education, HOWL assemblies/Store, assessments, student outcomes, Learning Through Internships, and capital projects/legislature.
 - B. Financial Statements and Cash Disbursements (Action)
Vianey Veleta-Arambula motioned to approve Financial Statements and Cash Disbursements for December 31, 2023 as presented. Marsha Majors seconded the motion. Council members unanimously approved.



C. BARS (Action)

Marsha Majors motioned to approve BARS FY24-12 and FY24-13 as presented. Vianey Veleta-Arambula seconded the motion. Council members unanimously approved.

D. Temporary Loans to Other Funds (Action)

Marsha Majors motioned to approve the Temporary Loans to Other Funds as of 12/31/23. Vianey Veleta-Arambula seconded the motion. Council members unanimously approved.

E. Approval of Purchase Orders over \$15,000 (Action)

Vianey Veleta-Arambula motioned to approve the Yucca Group purchase order increase of \$10,000. Drake Mancuso seconded the motion. Council members unanimously approved. Marsha Majors motioned to approve the ACES purchase order increase for an additional \$20,000 for Business Manger consulting services. Vianey Veleta-Arambula seconded the motion. Council members unanimously approved.

F. Board Development (Discussion)

The board discussed the GC assessment plan, needs assessment, retreat, and survey.

4. Closed Session (closed to the public)

A. Limited personnel matters pursuant to NMSA 10-15-1H(2)

Vianey Veleta-Arambula motioned to go into closed session at 8:04 a.m. Jim Nettle seconded the motion. Council members unanimously approved. Jennifer Mercer was invited to stay.

Jim Nettle re-convened the meeting at 8:14 a.m. and polled the council on matters discussed during closed session. The council members individually agreed that the only item discussed was related to: Limited personnel matters and pursuant to NMSA 10-15-1 H(2)

5. Concluding Business

I. Discussion of other business and issues

Drake Mancuso mentioned the PNM \$1,000 grant that is available.

II. Announcements

III. Next Meeting Date

February 15, 2024 at 7:00 a.m.

IV. Adjournment

Vianey Veleta-Arambula motioned to adjourn at 8:16 a.m. Drake Mancuso seconded the motion. Council members unanimously approved.