



**EL CAMINO REAL ACADEMY**  
**GOVERNING COUNCIL SPECIAL MEETING**  
**THURSDAY, FEBRUARY 22, 2024 AT 7:00 AM**



Join with Google Meet: <https://meet.google.com/wrx-itwh-spg?hs=224>  
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**MINUTES**

1. Preliminary Business
  - A. Call to Order  
7:04 a.m.
  - B. Roll Call  
Governing Council Present: Drake Mancuso (Google Meet), Vianey Veleta-Arambula (Google Meet), Jim Nettle (Google Meet)  
Governing Council Absent: Gretchen Long, Marsha Majors  
Staff Present: Mary Scofield (Google Meet), Ian Johnson-Escudero (Google Meet), Denise Brown (Google Meet)
  - C. Approval of Agenda  
Drake Mancuso motioned to approve the February 22, 2024 agenda as presented. Vianey Veleta-Arambula seconded the motion. Council members unanimously approved.
  - D. Approval of Minutes  
Drake Mancuso motioned to approve the January 22, 2024 minutes as presented. Vianey Veleta-Arambula seconded the motion. Council members unanimously approved.
2. Public Comment  
None
3. DISCUSSION/ACTION ITEMS
  - A. Executive Director's Report (Discussion)  
Drake Mancuso motioned to table item A. Vianey Veleta-Arambula seconded the motion. Council members unanimously approved.
  - B. Financial Statements and Cash Disbursements (Action)  
Vianey Veleta-Arambula motioned to approve the Financial Statements and Cash Disbursements for January 31, 2024 as presented. Drake Mancuso seconded the motion. Council members unanimously approved.
  - C. BARS (Action)  
Vianey Veleta-Arambula motioned to approve BARS FY24-14, FY24-15, FY24-16, and FY24-17 as presented. Drake Mancuso seconded the motion. Council members unanimously approved.



- D. Approval of Purchase Orders over \$15,000 (Action)  
Drake Mancuso motioned to approve the \$15,000 purchase order increase for ITSQuest (totaling \$30,000). Vianey Veleta-Arambula seconded the motion. Council members unanimously approved.  
Vianey Veleta-Arambula motioned to approve the \$15,000 purchase order increase for Robert Half (totaling \$25,000). Drake Mancuso seconded the motion. Council members unanimously approved.  
The council was also updated on approved purchase orders for Special Education and IT needs.
  
- E. Board Elections (Action)  
Vianey Veleta-Arambula motioned to table item E. Drake Mancuso seconded the motion. Council members unanimously approved.
  
- F. Committee Assignments (Action)  
Vianey Veleta-Arambula motioned to table item F. Drake Mancuso seconded the motion. Council members unanimously approved.
  
- G. Board Development (Discussion)  
GC training needs were discussed.

4. Concluding Business

- I. Discussion of other business and issues  
Items discussed: Drake Mancuso will be resigning from the GC, ECRA Foundation update, and building repairs.
  
- II. Announcements  
None
  
- III. Next Meeting Date  
March 21, 2024 at 4:30 p.m.
  
- IV. Adjournment  
Drake Mancuso motioned to adjourn at 7:35 a.m. Vianey Veleta-Arambula seconded the motion. Council members unanimously approved.