



EL CAMINO REAL ACADEMY
GOVERNING COUNCIL SPECIAL MEETING
WEDNESDAY, MARCH 27 2024 AT 4:30 PM



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MINUTES

1. Preliminary Business
 - A. Call to Order
4:35 p.m.
 - B. Roll Call
Governing Council Present: Marsha Majors (Google Meet), Gretchen Long (Google Meet), Vianey Veleta-Arambula (Google Meet), Jim Nettle (Google Meet)
Staff Present: Jennifer Mercer (Google Meet), Mary Scofield (Google Meet), Ian Johnson-Escudero (Google Meet), Denise Brown (Google Meet)
 - C. Approval of Agenda
Marsha Majors motioned to approve the March 27, 2024 agenda as presented, Vianey Veleta-Arambula seconded the motion. Council members unanimously approved.
 - D. Approval of Minutes
Vianey Veleta-Arambula motioned to approve the February 22, 2024 minutes as presented. Jim Nettle seconded the motion. Council members unanimously approved minus Marsha Majors who abstained.
2. Public Comment
None
3. DISCUSSION/ACTION ITEMS
 - A. Executive Director's Report (Discussion)
Written report sent for February and March. Updated on: Family Math Night, Friday math partnerships, student-led conferences, essential standards and learning targets work, speaker development by the Foundation, APS site visit and protocols, letter of concern, Spring Budget Conference, CEP status/direct certification, GC training, social media plan, intervention activities, PED 180-day rule, direct appropriations, science labs, IT transition with the Yucca Group, NWEA scores, planned PD on assessment data, and staffing situations.
 - B. Financial Statements and Cash Disbursements (Action)
Marsha Majors motioned to approve the February 29, 2024 Financial Statements and Cash Disbursements as presented. Vianey Veleta-Arambula seconded the motion. Council members unanimously approved.



C. BARS (Action)

Vianey Veleta-Arambula motioned to approve BAR FY24-18 as presented. Gretchen Long seconded the motion. Council members unanimously approved.

Marsha Majors motioned to approve BARS FY24-19, FY24-20, FY24-21, FY24-22, FY24-23, FY24-24, and FY24-25 as presented. Vianey Veleta-Arambula seconded the motion. Council members unanimously approved.

Vianey Veleta-Arambula motioned to approve BAR FY24-26 as presented. Gretchen Long seconded the motion. Council members unanimously approved.

D. Approval of Purchase Orders over \$15,000 (Action)

Marsha Majors motioned to approve the Albuquerque and Bernalillo County Water Utility purchase order increase in the amount of \$15,000, not to exceed \$20,000. Vianey Veleta-Arambula seconded the motion. Council members unanimously approved.

E. Board Elections (Action)

Marsha Majors nominated Vianey Veleta-Arambula as Secretary/Treasurer, Jim Nessle Chair, and Marsha Majors as Vice Chair. Vianey Veleta-Arambula second the motion. Council members unanimously approved.

F. Committee Assignments (Action)

Marsha Majors motioned to approve Jim Nessle and Vianey Veleta-Arambula as Audit Committee members and Vianey Veleta-Arambula and Marsha Majors as Finance Committee members. Gretchen Long seconded the motion. Council members unanimously approved.

G. Student Dress Code (Discussion)

The GC is supportive of dress code changes being proposed. A new policy will be brought to the board for approval when ready.

H. Acceptance of Board Member Resignation (Action)

Jim Nessle motioned to table item H. Marsha Majors seconded the motion. Council members unanimously approved.

I. Approval of Fixed Assets Policy for Posting (Action)

Vianey Veleta-Arambula motioned to approve the Fixed Assets Policy for Posting. Gretchen Long seconded the motion. Council members unanimously approved.

J. Approval of Capitalization Threshold for Leases and Subscription-Based Information Technology Arrangements Policy for Posting (Action)

Marsha Majors motioned to approve the Capitalization Threshold for Leases and Subscription-Based Information Technology Arrangements Policy for posting, Vianey Veleta-Arambula seconded the motion. Council members unanimously approved.



K. Accept FY23 Audit Report (Action)

Vianey Veleta-Arambula motioned to accept the FY23 Audit Report. Marsha Majors seconded the motion. Council members unanimously approved.

L. Disposal of Fixed Assets (Action)

Jim Nettle motioned to table item L. Marsha Majors seconded the motion. Council members unanimously approved.

M. Board Development (Discussion)

The GC discussed training and Jim Nettle will present notes from his training at the next meeting.

4. Closed Session (closed to the public)

A. Limited personnel matters pursuant to NMSA 10-15-1H(2)

Marsha Majors motioned to go into closed session at 6:13 p.m. Vianey Veleta-Arambula seconded the motion. Council members unanimously approved. Jennifer Mercer was invited to stay.

Jim Nettle re-convened the meeting at 6:25 p.m. and polled the council on matters discussed during closed session. The council members individually agreed that the only item discussed was related to: Limited personnel matters and pursuant to NMSA 10-15-1 H(2)

5. Concluding Business

I. Discussion of other business and issues

None

II. Announcements

None

III. Next Meeting Date

April 22, 2024 at 7:00 a.m.

IV. Adjournment

Vianey Veleta-Arambula motioned to adjourn at 6:29 p.m. Marsha Majors seconded the motion. Council members unanimously approved.