



**EL CAMINO REAL ACADEMY**  
**GOVERNING COUNCIL MEETING**  
**THURSDAY, NOVEMBER 21, 2024 AT 7:00 A.M.**



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**MINUTES**

1. Preliminary Business
  - A. Call to Order  
7:05 a.m.
  - B. Roll Call  
Governing Council present: Marsha Majors (Google Meet), Vianey Veleta-Arambula (Google Meet), Gretchen Long (Google Meet-out at 8:00 a.m.), Jim Nettle (Google Meet), Brian Carter (Google Meet)  
Staff Present: Jennifer Mercer (Google Meet), Ian Johnson-Escudero (Google Meet), Denise Brown (Google Meet), Carrie McNeil (Google Meet)
  - C. Approval of Agenda  
Marsha Majors motioned to approve the November 21, 2024 agenda as presented. Vianey Veleta-Arambula seconded the motion. Council members unanimously approved.
  - D. Approval of Minutes  
Vianey Veleta-Arambula motioned to approve the October 21, 2024 agenda as presented. Marsha Majors seconded the motion. Council members approved. Brian Carter abstained.
2. Public Comment  
None
3. DISCUSSION/ACTION ITEMS
  - A. Executive Director's Report (Discussion)  
Jennifer Mercer updated the council on: Next meeting date, policies (including Special Education, dress code, bylaws, cybersecurity, restraint and seclusion policy), state testing data, NWEA data, Literacy Night gratitude projects, basketball tournament, and upcoming roof repairs.  
A detailed written report was also provided.
  - B. Financial Statements and Cash Disbursements (Action)  
Marsha Majors motioned to approve the October 31, 2024 Financial Statements and Cash Disbursements as presented. Vianey Veleta-Arambula seconded the motion. Council members unanimously approved.



C. BARS (Action)

Vianey Veleta-Arambula motioned to approve BAR FY25-03 as presented. Marsha Majors seconded the motion. Council members unanimously approved.

Marsha Majors motioned to approve BAR FY25-07 as presented. Vianey Veleta-Arambula seconded the motion. Council members unanimously approved.

Vianey Veleta-Arambula motioned to approve BAR FY25-08 as presented. Marsha Majors seconded the motion. Council members unanimously approved.

D. Recommendation to approve purchases and give Director permission to sign contracts over \$15,000. (Action)

Marsha Majors motioned to approve the Executive Director, Ms. Mercer, to sign the new copier contract and purchase order as presented. Vianey Veleta-Arambula seconded the motion. Council members unanimously approved.

E. Policy and Bylaw Review (Discussion/Action)

The dress code survey and options were discussed.

Marsha Majors motioned to approve the amended Governing Council Bylaws Article #7, Resignations as presented. Vianey Veleta-Arambula seconded the motion, Council members unanimously approved.

Marsha Majors motioned to approve the Restraint and Seclusion Policy for posting as presented and adding the school name. Vianey Veleta-Arambula seconded the motion, Council members unanimously approved.

F. Board Development (Discussion)

The board was reminded of their training options and timelines.

4. Closed Session (closed to the public)

A. Limited personnel matters and Executive Director Evaluation pursuant to NMSA 10-15-1  
Marsha Majors motioned to go into closed session at 8:18 a.m. Vianey Veleta-Arambula seconded the motion. Council members unanimously approved. Jennifer Mercer was invited to join part of the closed session.

Jim Nettle re-convened the meeting at 8:30 a.m. and polled the council on matters discussed during closed session. The council members individually agreed that the only item discussed was related to: Limited personnel matters and Executive Director Evaluation pursuant to NMSA 10-15-1

5. Concluding Business

I. Discussion of other business and issues

None



II. Announcements  
None

III. Next Meeting Date

December 27, 2024 will be cancelled and a new date will be set as soon as possible.

IV. Adjournment

Vianey Veleta-Arambula motioned to adjourn at 8:34 a.m. Marsha Majors seconded the motion. Council members unanimously approved.

Mission Statement:

As a K-12 charter school, ECRA provides rich virtual and onsite project-based learning programs that focus on STEAAM (science, technology, engineering, art, agriculture and math), SEL (social-emotional learning) and Community Connections that facilitate student agency, and empower students' to thrive with a growth mindset and learning habits that build success in all areas of their lives.

